THE INTERLOCAL PURCHASING SYSTEM

P.O. Box 1894, Mt. Pleasant, Texas 75456

January 21, 2016

ABM Building Services
Jay Vineyard
4100 Amon Carter Blvd
Fort Worth, Texas 76155

RE: TIPS VENDOR CONTRACT AWARD

Commodity Category – Job Order Contracting
Contract Number - 1012116

Dear Jay Vineyard,

Congratulations! The Interlocal Purchasing System (TIPS) Board of Directors of Region VIII Education Service Center has awarded a contract for Job Order Contracting under Contract Number 1012116 to ABM Building Services. This contract will be in effect from 01/21/16 through 01/20/19. The Contract is renewed annually, if both parties agree, for an additional two years.

The Job Order Contracting TIPS contract is being managed by Mabe Enterprises, Inc. All inquiries about this contract should be sent to David Mabe:
(903) 243-4759 (mobile)
(866) 749-6674 (fax)
david.mabe@tips-usa.com
I will be sending more information about the management services in the coming days.

Awarded Vendor representatives should direct TIPS members to email their PO's to TIPS at tipspo@tips-usa.com and attach the PO as a PDF. A TIPS representative will validate the purchase order and forward to your company. Should you receive a purchase order direct from a member, please email a copy to tipspo@tips-usa.com to complete the validation process.

Go to www.tips-usa.com and click on "ALL VENDORS" (Top Right of Page), arrow down to the letter that your company starts with and click on the letter. Next, arrow down to your company and click on the company link. Take a moment to review the information posted for your company. You should check the "Overview" tab and the "Contacts" tab. Notify David Mabe of any necessary changes. Your company logo can be added to the "Overview" tab. Email your logo to david.mabe@tips-usa.com in the following format: JPG, 350 X 350 pixels.

Awarded Vendors are given access to the TIPS on-line database. This database includes:

- Accessing TIPS logos for marketing
- Viewing or downloading a current Membership List in Excel format

- Copies of Authorization Letters from State Procurement Offices
- Other Miscellaneous Documents for Awarded Vendors

To access this database please follow these steps: (**Primary Contact Only**)

1. Go to www.tips-usa.com
2. Hover over "VENDORS" and click on "VENDOR LOGIN"
3. Click on "RECOVER PASSWORD HERE" link
4. Enter your email address, re-enter your email and click on "SEND"
5. The system will email a temporary password.
6. Go to www.tips-usa.com, and hover over "VENDORS" and click on "VENDOR LOGIN"
7. Enter your email address and temporary password and click "LOGIN"
8. Click on "MY COMPANY" ~ "CHANGE PASSWORD" ~ Enter temporary password in the current password field, then enter new password. Click on "GO".

You can create users for other members of your company by clicking on "MY COMPANY" ~ "AUTHORIZED USERS" ~ then click on "ADD USERS" at the top, left.

Again, we congratulate and welcome you to TIPS. We look forward to promoting you as a TIPS Awarded Vendor. If you have any questions, you may reach me at (903) 243-4759 or by email at david.mabe@tips-usa.com.

Sincerely,

David Mabe

TIPS Construction Contracts Manager

RECOGNIZES

ABM Building Services

As an Awarded Vendor For

Job Order Contracting
Contract #1012116

Effective Date 01/21/16 through 01/20/19

(With an option to renew on the anniversary date for the following 2 consecutive years.)

Dr. David Fitts
Executive Director
Region VIII ESC

Visit www.tips-usa.com for details on this Awarded Vendor