TO: City of Euless, Texas

FROM: **St. John the Baptist Greek Orthodox Church**
303 Cullum Drive
Euless, TX 76040
Phone: 817-283-2291
Fax: 817-545-0302

SUBJECT: **Request for Temporary Use Permit**

For Mid-Cities Greek FoodFest	13 Oct 2016	6 pm to 10 pm Thursday
	14 Oct 2016	11 am to 10 pm Friday
	15 Oct 2016	11 am to 10 pm Saturday
	16 Oct 2016	11 am to 3 pm Sunday

SITE DESCRIPTION: Address as above: Sketch attached

ACCESS: See sketch attached

PARKING: See sketch attached

SALES ITEMS: Food items listed on copy attached

RETAIL: Greek import items, religious items, novelties, artwork

STRUCTURES: See attached drawings

RESTROOMS: See sketch attached

SALES AREA: See sketch attached

SIGNAGE: Sign information attached

DURATION: Listed under "Subject" above

SECURITY: Off-duty Euless police officers are hired during Festival hours. Parish provides Night watchman after hours to protect our property and facilities.

PERMIT FEE
AND CLEAN-UP DEPOSIT: Check for $100 to City of Euless attached.

OWNER PERMISSION: Festival is held on Church property only.

OTHER PERMITS: All other permits to comply with City of Euless codes will be obtained prior to set-up for Festival.

VERIFICATION: This application is signed by authorized personnel of our parish. All information contained within this application is true and correct and the applicant will comply with all permitting requirements of the city. All temporary structures will be removed and necessary clean-up of site will be completed the week following the Festival.

Submitted by:

Harry G. Karegeannes
Festival Administrator

16-1102 16-05-CC

TO: **Stephen Cook, City Senior Planner**
Director of Planning and Economic Development

FROM: Harry Karegeannes
St. John the Baptist Greek Orthodox Church

DATE: September 8, 2016

RE: TEMPORARY USE PERMIT -SEASONAL

1. a) **Sketch of Banner signs**:

b) **Locations:**
Two banner signs on Highway 10 and Cullum Dr.
One banner sign on each side of Highway 10 and Cullum Dr.
An arrow will be added to show direction on to Cullum Dr.
Sizes of these signs are: Ht. 3ft. X Width 6ft.
Duration : Request Oct. 12 through Oct. 20

One banner sign with the same information as shown above will be placed on the church grounds. Size of this sign is Ht. 4'4"x width 8'3"

Duration: Request Oct. 4 through Oct. 20

DEVELOPMENT OFFICE

1. We will locate the portable toilets on the south side drive next to the church.

FIRE PREVENTION

1. Tent permit request was submitted on September 08, 2016.

2. See attached drawing with location of tents and fire lane.

3. See attached drawing with location of Food Line under main tent. The open flame devices: (gyro machines will use propane gas which have a cover over small flames used to cook the gyro meat) This year the gyro machine will not be under the large tent. It will be in a 20'x20' tent as shown in the attached drawing.

4. Power lines are available north of the 60'x150' tent and south of the 20'x20' tents along the side of the new church. Electric outlets will be installed prior to the FoodFest to provide power needed for the tents and grounds.

5. Off duty police will be hired in addition to church personnel wearing orange vests who will be responsible for directing traffic during the Food Fest.

POLICE DEPARTMENT

1. We will contact Gary Landers of the Euless Police Dept. to coordinate any/all actions required.

Submitted by:

Harry Karegeannes
Festival Administrator
817-428-3507
e-mail: herak8@yahoo.com

PARKING

The attached schematic indicates the parking on Church property.

In addition we have received permission to park on the empty lot owned by CENTEX located at the corner of Hwy 10 and Cullum Drive for back-up parking.

We also have received permission to use the parking lot of the City Park on the North side of the Church – Heritage Park.

Harry Karegeannes