



CITY COUNCIL COMMUNICATION

January 12, 2016

SUBJECT: Annual Contract for Parks and Golf Course Plant Protectants and Fertilizers

SUBMITTED BY: Ray McDonald, Director of Parks and Community Services

REFERENCE NO: Bid No. 004-16

ACTION REQUESTED:

Consider award of Bid No. 004-16 for the purchase of plant protectants and fertilizers per the attached bid specifications to the following companies: Winfield Solutions, Helena Chemical Company, and BWI Dallas/Fort Worth.

ALTERNATIVES:

- Table the request
- Deny the request

SUMMARY OF SUBJECT:

Annually, the city seeks bids for plant protectants and fertilizers to be used at Texas Star Golf Course, The Parks at Texas Star, and various other city parks and properties. Bids were received from six (6) companies and were opened on December 21, 2015. All bid pricing can be seen on the attached bid tabulation sheet.

Staff has reviewed the bid and requests the following: Award Fungicide items #2 and 3; Herbicide items #2, 4, 5, and 10; and Other item #2 to Winfield Solutions; award Helena Chemical Company Herbicide item #7; and Other items #1 and 3; and award BWI Dallas/Fort Worth Fungicide item #1; and Herbicide items #1, 3, 6, 8, and 9; Insecticide items #1, 2, 3, and 4.

The quantities listed on the tabulation sheet are estimates only, but are intended as a forecast for both the vendors and the City of Euless. These items are bid as unit prices. Several of the products bid have duplicated uses and/or results of use and therefore only one or the other will be used if at all. Actual expenditures will depend on quantities needed and product used throughout the year and will not exceed budgeted amounts.

FINANCIAL CONSIDERATIONS:

Revenue Sources: Golf Course Maintenance Budget, Parks Maintenance Budget

Expenditure Accounts: 540-7062-550.61-25 Fertilizer
540-7062-550.61-26 Plant Protectants
101-7052-550.61-04 Chemical Supplies

Budgeted Fiscal Year(s): FY2016-2017

Budgeted Expenditure: \$ 110,000

Estimated Expenditure: \$ 105,500

Over/**Under** Projection By: \$ 4,500

Other Comments:

SUPPORTING DOCUMENTS:

- Bid Tabulation
- Vendor List

APPROVED BY:

_____ **LG** _____

City Manager's Office

_____ **KS** _____

City Secretary's Office